

OFFICE PRODUCTIVITY CLUB

Join the Club and save big on desktop applications training!



Learning Clubs are the best value available for students who need training on multiple desktop applications. Take as many classes in your club as you want during your membership period, yet you pay just one low price. Take just a few classes, take every class offered, or even repeat a class! You'll save thousands of dollars!

Save on Training with New Horizons' Learning Clubs

New Horizons understands the value of training your employees to improve job efficiency, but more importantly how to train while ensuring your dollars are being spent wisely.

The Office Productivity Club is valued at more than \$10,000! It is the perfect solution for individuals who wish to earn the Microsoft Office Specialist certification.

The Office Productivity Club focuses on all of desktop applications that are essential to any office worker. This Club is offered as either a six or twelve month option, and includes dozens of courses covering Microsoft Office and Adobe applications.

Club Members can take as many classes as they need within their club course options, and may repeat a class at no additional cost within the time frame of the club.

Office Productivity Club

*Six-Month Club: \$1,095 / One-Year Club: \$1,395. Valued at more than \$10,000
Take all available versions and levels of the following courses.*

Access - Level 1	InfoPath 2007 - Creating Forms	Visio - Level 1
Access - Level 2	OneNote	Visio - Level 2
Access - Level 3	Outlook - Level 1	Windows 7 - Level 1
Acrobat - Level 1	Outlook - Level 2	Windows 7 - Level 2
Acrobat - Level 2	Outlook - Level 3	Windows Vista - Level 1
Excel - Level 1	PowerPoint - Level 1	Windows Vista - Level 2
Excel - Level 2	PowerPoint - Level 2	Word - Level 1
Excel - Level 3	Project - Level 1	Word - Level 2
Excel - VBA Programming	Project - Level 2	Word - Level 3

Club Rules (No meetings required!)

- Club is activated on the date of the first class taken.
- Club includes courses for all current software versions.
- Club members may register for up to 3 classes at a time.
- Course retakes are on a space available basis.
- There is a \$50 charge to cancel or reschedule an application class less than 3 days before class.
- Includes courseware for each course taken.
- All Club memberships are non-transferable and may only be used at the New Horizons center where purchased.

OLA Booster Pack: Add a Boost to your Club with eLearning

Online ANYTIME is New Horizon's self-paced, eLearning solution. Adding an OLA Booster Pack to a Club Membership gives students access to hundreds of online courses, including legacy versions of software that might not be available as instructor-led training. In addition, students benefit from a multitude of labs and reference materials, including downloadable books!

Booster Pack	6 Month Subscription*	12 Month Subscription*
Office Productivity - 490 titles	\$125	\$175
Microsoft Office - 230 titles	\$100	\$125

*Price applicable only when purchased in conjunction with a Club Membership.

